

**Occupational Profile  
Panel**

Mr. Liaqat Ali Jamro  
Director Academics,  
Representative S-TEVTA

Mr. Mushtaq Ahmed  
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Representative P-TEVTA

Engr. Syed Qasim Shah  
V.P GCT Peshawar,  
Representative KP-  
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Director Institute of Early  
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Ms. Itrat Fatima  
Trainer(Shah Wilayat  
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Montessori Teacher  
Training Centre)

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Educator(Poverty  
Eradication Initiatives)

Ms. Shaila Mehfooz  
Educator(Poverty  
Eradication Initiatives)

Ms. Kiran Javaid Hajani  
Head of Certificate &  
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Ms. Mahera Shoaib  
Lecturer Federal Urdu  
University Karachi

# Occupational Profile Chart

of

*“Early Childhood Care and Education”*

*(ECCE Teacher/Educator)*

*Level-3*

*17/01/2022 - 21/01/2022*

*Karachi, Pakistan*



**National Vocational & Technical  
Training Commission**

Mr. Masroor Shaikh  
Chairman SBTE Karachi

Mr Ghulam Raza  
Representative B-TEVTA

**Occupational Profile  
Facilitator**

Engr. Danish Khan  
Islamabad

**Occupational Profile  
Coordinator**

Mr Muhammad Asim  
Assistant Director,  
NAVTTC Co-ordinator

## DUTIES and TASKS

Level 3– ECCE Teacher/Educator			
A. Identify and Implement Workplace Policy and Procedures			
<b>A1.</b> Identify workplace policy & procedures	<b>A2.</b> Implement workplace policy & procedures	<b>A3.</b> Communicate workplace policy & procedures	<b>A4.</b> Review the implementation of workplace policy & procedures
B. Apply Work Health and Safety Practices (WHS)			
<b>B1.</b> Implement safe work practices at work place	<b>B2.</b> Participate in hazard assessment activities a work place	<b>B3.</b> Follow emergency procedures at workplace	<b>B4.</b> Participate in OHS consultative processes
C. Develop Layout Plan (Manually and Digitally) for ECCE Setting			
<b>C1.</b> Develop Layout Plan for ECCE Setting Manually	<b>C2.</b> Develop Layout Plan for ECCE Setting (Digitally)		
D. Practice Professional Ethics as an Early Childhood Educator			
<b>D1.</b> Organise the Elements of Teacher Development	<b>D2.</b> Explore NAEYC Learning Opportunities in Professional Development	<b>D3.</b> Synthesise the Universal Needs And Potential of Children Under UNCRC.	<b>D4.</b> Practice Professional Ethics as an Early Years Educators
E. Play and Learn			
<b>E1.</b> Recognise The Value of Early Years' Experience For Brain Development	<b>E2.</b> Interpret and Enhance Psychosocial Development Through Play	<b>E3.</b> Initiate Play for Physical Development	<b>E4.</b> Appraise Cognitive Development Through Play
<b>E5.</b> Correlate Academic Achievement With Play			
F. Use Child Developmental Theories, Observation Methods, and Assessment Techniques			
<b>F1.</b> Apply Developmental Theories to Track Child Development	<b>F2.</b> Practice Child Observation and Assessment	<b>F3.</b> Practice Ethical Protocols to Observe a Child/Assess Child Competence.	<b>F4.</b> Communicate the Findings from Child
<b>F5.</b> Observation Record and Assessment with Relevant			

Stakeholders			
G. Strengthen Positive Behaviour in Young Children through Yoga and Physical Education (PE)			
G1. Enable the ECCE Teacher to Understand the Importance of their own Psychological Wellbeing	G2. Recognise the Process of Behaviours and Attitude Formation	G3. Understanding Yoga and Physical Education	G4. Explore Factors Trigger Negative Emotions in Young Children
G5. Apply Theory of Emotional Intelligence	G6. Apply Yoga and Physical Education( PE) to Strengthen Positive Behaviours in Young Children		
H. Identify Foundations of ECCE			
H1. Summarise understanding about Historical Foundations of ECCE	H2. Summarise Understanding about Psychological Foundations of ECCE	H3. Practice Understanding about Philosophical Foundations of ECCE	H4. Understand and Implement the Philosophical Foundation of ECCE
H5. Review the Status of ECCE in Pakistan			
I. Promote Health, Safety & Nutrition in Early Years			
L1. Ensure Child’s Safety in Early Years Setting	L3. Promoting and sustaining Child’s Health in Early Years setting	L4. Understanding Basic Concept of Nutrition and Planning Healthful meals	
L2.			
J. Interact with Music and Movement			
J1. Discuss the terms of Music and creative movements in early years	J2. Recognise the value of Music in early childhood Education and development	J3. Recognise the value of Creative Movement in early childhood Education	J4. Explore Beat, rhythm, melody, and harmony (English & Urdu Poems/rhymes/National & Local Songs)
J5. Justify the role of teachers to promote music and movement activities			
K. Promote Health, Safety & Nutrition in Early Years			
L1. Plan Physical, Temporal and Psychosocial	L2. Implement Physical, Temporal and Psychosocial	L3. Measure Environment to maintain quality	K1.

Environment	Environment		
<b>L. Teach Young Children Basic Numeracy, Literacy &amp; World Around Us -II (English &amp; Urdu)</b>			
<b>L1.</b> Plan Routines for Literacy	<b>L2.</b> Implement Literacy Routine Plans	<b>L3.</b> Plan Routines for Numeracy	<b>L4.</b> Implement Numeracy Routine Plans
<b>L5.</b> Plan Routines for World Around Us	<b>L6.</b> Implement World Around Us Routine Plans		
<b>M. Promote Health, Safety &amp; Nutrition in Early Years</b>			
<b>M1.</b> Observe and record classroom practices and child progression	<b>M2.</b> Create responsive and engaging learning environment	<b>M3.</b> Use curriculum to plan daily routines/experiences & resources	

## Additional Information for PESTICIDE & FERTILISER TECHNOLOGY

<b>Worker traits</b> <ul style="list-style-type: none"> <li>• Devoted/motivated</li> <li>• Honest</li> <li>• Punctual</li> <li>• Knowledgeable</li> <li>• Friendly</li> <li>• Interpersonal skills</li> <li>• Creative</li> <li>• Hard worker</li> <li>• Team work</li> <li>• Collaborative</li> <li>• Confident</li> <li>• Competent</li> <li>• Innovative</li> <li>• Communicative Skills</li> </ul>	<b>Entry Requirements</b> <ul style="list-style-type: none"> <li>• Intermediate/Equivalent</li> </ul> <b>Trainer</b> <ul style="list-style-type: none"> <li>• Minimum Bachelor in any discipline and 1 year Diploma in Early Childhood Care and Education (With three years of experience as teacher trainer).</li> </ul>	<b>Duration of training required</b> <ul style="list-style-type: none"> <li>• 6 Months</li> </ul>	<b>Career paths</b> <ul style="list-style-type: none"> <li>• Teacher</li> <li>• Pre-Primary Teacher</li> <li>• Earlier Teacher</li> <li>• Pre-school Teacher</li> <li>• Child Care Provider</li> <li>• Day Care Supervisor</li> </ul>
			<b>Future Trends</b> <ul style="list-style-type: none"> <li>• Precise and target specific application of ECCE (economically feasible, socially acceptable and environmentally sustainable)</li> <li>• Innovation in application procedures.</li> <li>• Bright chances of employment</li> </ul>

Related knowledge	Tools
• Layout Plan for ECCE Setting Manually	Multimedia
• Layout Plan for ECCE Setting (Digitally)	You tube
• Elements of Teacher Development	Posters
• NAEYC Learning Opportunities in Professional Development	Illustration of child rights
• Universal Needs and Potential of Children under UNCRC.	Handouts
• Professional Ethics as an Early Years Educators	Whiteboard and marker
• The Value of Early Years' Experience For Brain Development	Empty cartons
• Psychosocial Development Through Play	Block of different kind
• Cognitive Development Through Play	Clay
• Academic Achievement With Play	Sand and water
• Developmental Theories to Track Child Development	Stones
• Child Observation and Assessment	Safe waste material
• Ethical Protocols to Observe a Child/Assess Child Competence	Toys
• Record and Assessment with Relevant Stakeholders	Everything available in the environment
• Process of Behaviours and Attitude Formation	White board
• Yoga and Physical Education	Markers
• Factors Trigger Negative Emotions in Young Children	Crayons/ color pencils
• Theory of Emotional Intelligence	Watercolor
• Yoga and Physical Education( PE) to Strengthen Positive Behaviours in Young Children	Play dough
• Psychological Foundations of ECCE	Multimedia

Related knowledge	Tools
• Philosophical Foundations of ECCE	Running Record -Child Observation Tool
• Philosophical Foundation of ECCE	Developmental Checklist
• Status of ECCE in Pakistan	Nurturing Care Framework for Early Childhood Development
• Child's Safety in Early Years Setting	Developmental milestones framework
• Child's Health in Early Years setting	Case studies /Scenarios
• Basic Concept of Nutrition and Planning Healthful meals	Multimedia Projector
• Value of Music in early childhood Education and development	Laptop
• Value of Creative Movement in early childhood Education	Speakers
• Role of teachers to promote music and movement activities	YouTube
• Physical, Temporal and Psychosocial Environment	Costumes
• Responsive and engaging learning environment	Food & games Stalls
	Sports equipment
	Whiteboard
	Markers
	Multimedia
	Videos
	Checklists
	Posters
	Charts
	Flash cards
	Observation tools (checklist, anecdote, running record, media techniques & portfolios)
	NAEYC Code of Conduct for Teacher Educators

Related knowledge	Tools
	ECCE Policy Document
	ECCE Curriculum Framework
	ECCE Standards document
	Reflection framework
	Routine Plan Template
	Learning Center and resources with guidelines
	Nurturing Care Framework for Early Childhood Development
	Developmental milestones framework
	Laptop & Multimedia Projector
	Mentor and Mentee teacher guideline
	Teaching Professional Portfolio
	Educational Websites
	Speakers
	YouTube